



# Implementation Weekend

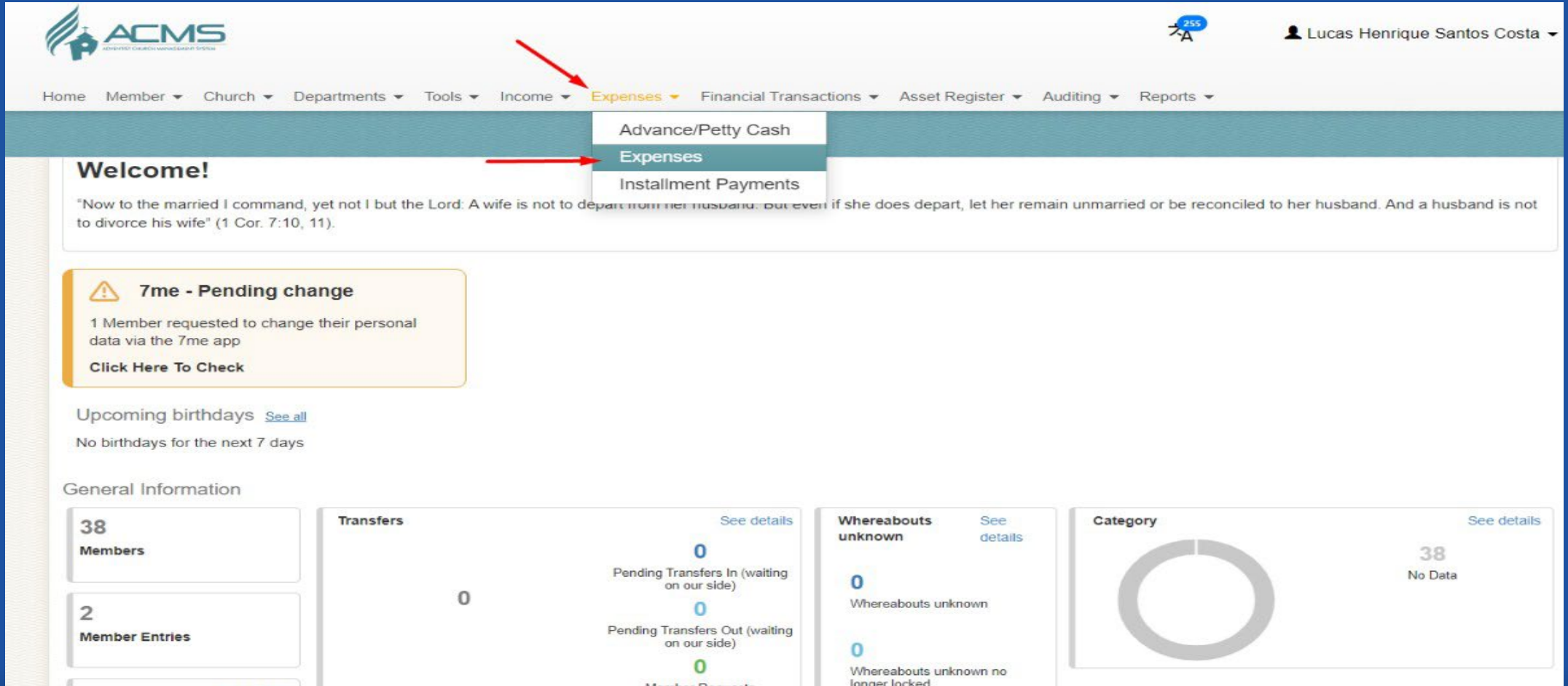
*Church treasurers embracing digital transformation together, one click at a time*

BUC | NEC | SEC | IM | SM | WM

17-19 May 2024

# How to record Expenses on ACMS

## 1. Expense Menu > expense option



The screenshot displays the ACMS web application interface. The top navigation bar includes the ACMS logo, a notification bell with '255', and the user name 'Lucas Henrique Santos Costa'. The main navigation menu is visible, with 'Expenses' highlighted in yellow and a red arrow pointing to it. A dropdown menu is open under 'Expenses', showing three options: 'Advance/Petty Cash', 'Expenses' (highlighted with a red arrow), and 'Installment Payments'. The main content area features a 'Welcome!' message with a biblical quote, a '7me - Pending change' alert, and a 'General Information' section with various data cards.

**Welcome!**

"Now to the married I command, yet not I but the Lord: A wife is not to depart from her husband; but even if she does depart, let her remain unmarried or be reconciled to her husband. And a husband is not to divorce his wife" (1 Cor. 7:10, 11).

**7me - Pending change**

1 Member requested to change their personal data via the 7me app

[Click Here To Check](#)

Upcoming birthdays [See all](#)

No birthdays for the next 7 days

**General Information**

<b>38</b> Members	<b>Transfers</b> 0	<b>Whereabouts unknown</b> 0	<b>Category</b> 38 No Data
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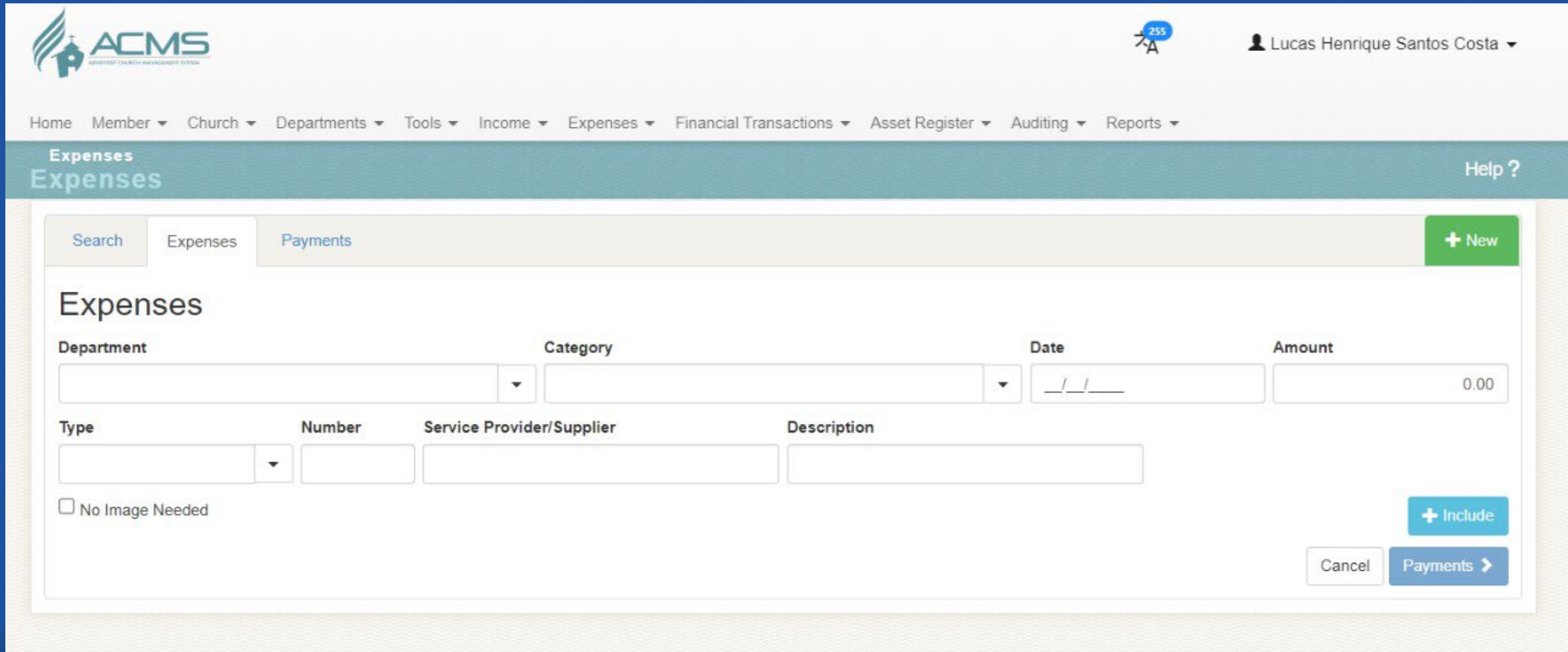
# How to record Expenses on ACMS

## 2. Click > 'New' option

The screenshot displays the ACMS web interface. At the top left is the ACMS logo with the tagline 'AMBITIOUS CHURCH MANAGEMENT SYSTEM'. The top right shows a user profile for 'Lucas Henrique Santos Costa' and a notification icon with '255'. A navigation menu includes 'Home', 'Member', 'Church', 'Departments', 'Tools', 'Income', 'Expenses', 'Financial Transactions', 'Asset Register', 'Auditing', and 'Reports'. Below the menu, the page title is 'Expenses' with a 'Help ?' link. A search bar is present, and a green '+ New' button is highlighted with a red arrow. Below the search bar, there are input fields for 'Initial Date' (01/05/2024), 'Final Date' (31/05/2024), a 'Department' dropdown menu, and an 'Amount' field (0.00). A blue 'Search' button is located to the right of the amount field.

# How to record Expenses on ACMS

## 2. Click > 'New' option



The screenshot shows the ACMS web interface. At the top left is the ACMS logo (Anglican Church Management System). The top right shows a notification bell with '255' and a user profile for 'Lucas Henrique Santos Costa'. A navigation menu includes: Home, Member, Church, Departments, Tools, Income, Expenses, Financial Transactions, Asset Register, Auditing, Reports. Below this is a teal header with 'Expenses' and 'Expenses' (larger text), and a 'Help?' link. The main content area has three tabs: 'Search', 'Expenses', and 'Payments'. A green '+ New' button is in the top right of this area. Below the tabs is the 'Expenses' form with the following fields:

Department	Category	Date	Amount
<input type="text"/>	<input type="text"/>	<input type="text" value="_/_/_"/>	<input type="text" value="0.00"/>

Type	Number	Service Provider/Supplier	Description
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

No Image Needed

Buttons: '+ Include', 'Cancel', 'Payments >'

# How to record Expenses on ACMS

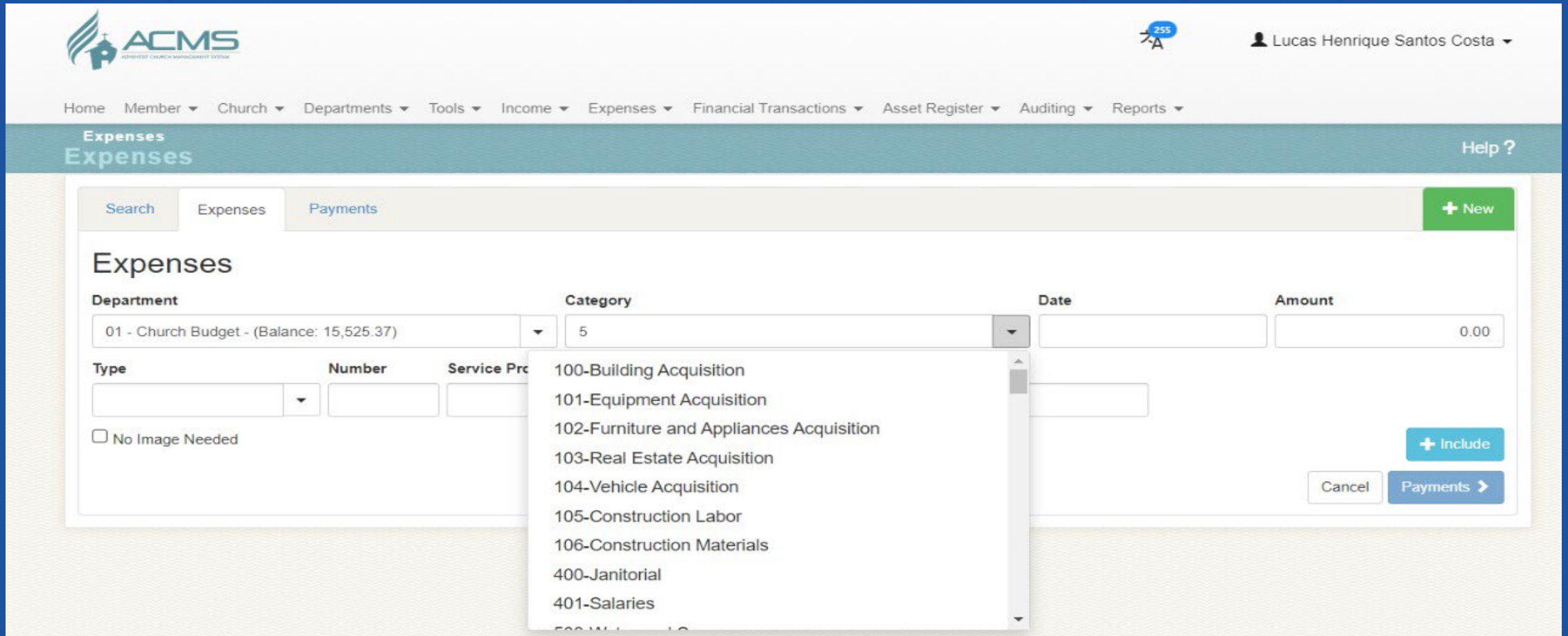
## 3. Select > Department

The screenshot shows the ACMS web interface for recording expenses. The user is logged in as Lucas Henrique Santos Costa. The navigation menu includes Home, Member, Church, Departments, Tools, Income, Expenses, Financial Transactions, Asset Register, Auditing, and Reports. The main content area is titled 'Expenses' and has tabs for Search, Expenses, and Payments. A '+ New' button is in the top right. The 'Expenses' form has fields for Department, Category, Date, and Amount. A red arrow points to the Department dropdown menu, which is open, showing a list of departments with their current balances. Below the Department field are fields for Supplier and Description. At the bottom right of the form are buttons for '+ Include', 'Cancel', and 'Payments'.

Department	Category	Date	Amount
01 - Church Budget - (Balance: 15,525.37)			0.00
02 - ADRA - (Balance: 0.00)			
03 - Deaconate - (Balance: 0.00)			
04 - Adventurers - (Balance: 0.00)			
05 - Local Good Samaritan - (Balance: 0.00)			
06 - Coommunity Services - (Balance: 0.00)			
07 - Audio & Video - (Balance: 0.00)			
08 - Children's Ministries - (Balance: 0.00)			
09 - Church Clerk - (Balance: 0.00)			

# How to record Expenses on ACMS

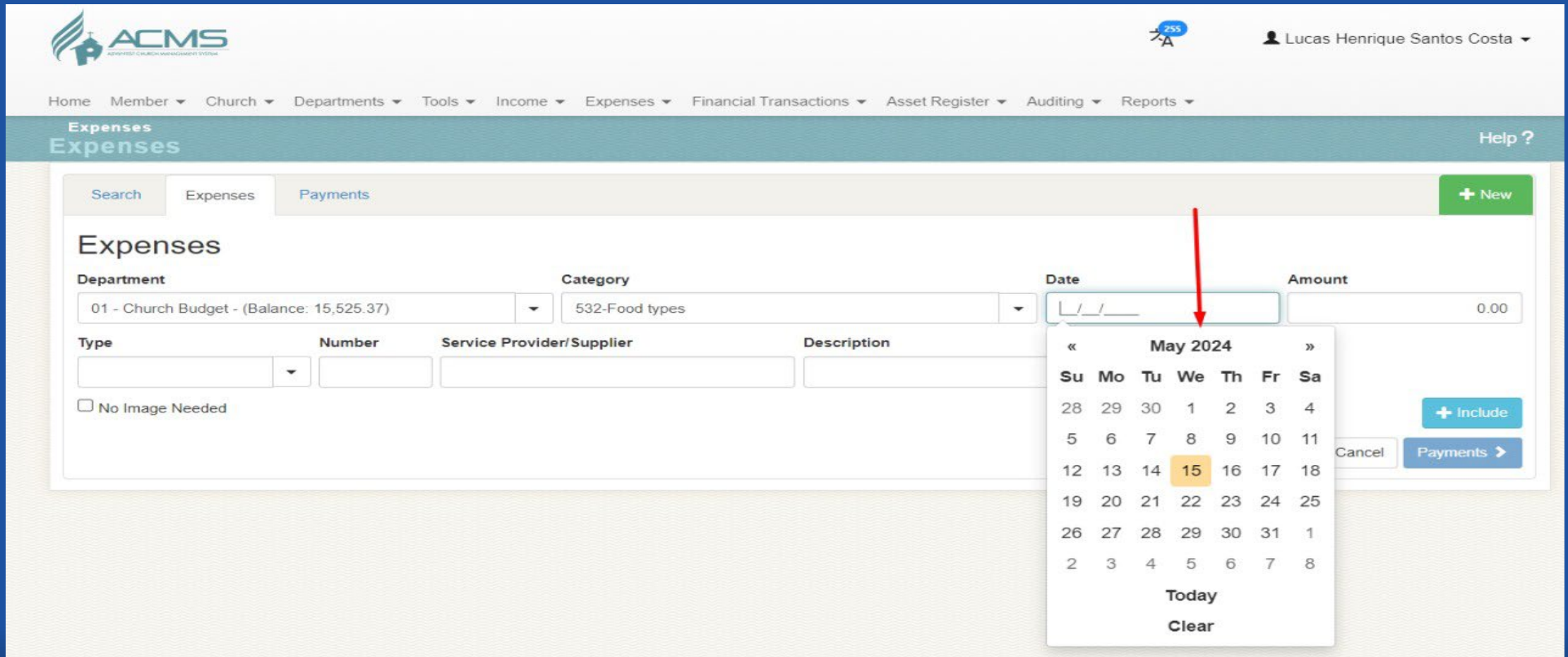
## 4. Select > Category



The screenshot displays the ACMS web interface for recording expenses. At the top, the ACMS logo is on the left, and the user's name, Lucas Henrique Santos Costa, is on the right. A navigation menu includes Home, Member, Church, Departments, Tools, Income, Expenses, Financial Transactions, Asset Register, Auditing, and Reports. The main header is labeled "Expenses" with a "Help?" link. Below this, there are tabs for "Search", "Expenses", and "Payments", along with a "+ New" button. The "Expenses" form is open, showing a "Department" dropdown set to "01 - Church Budget - (Balance: 15,525.37)". The "Category" dropdown is open, displaying a list of categories: 100-Building Acquisition, 101-Equipment Acquisition, 102-Furniture and Appliances Acquisition, 103-Real Estate Acquisition, 104-Vehicle Acquisition, 105-Construction Labor, 106-Construction Materials, 400-Janitorial, and 401-Salaries. The "Date" and "Amount" fields are empty, with the amount field showing "0.00". There are also "Type", "Number", and "Service Proc" fields, a "No Image Needed" checkbox, and buttons for "+ Include", "Cancel", and "Payments >".

# How to record Expenses on ACMS

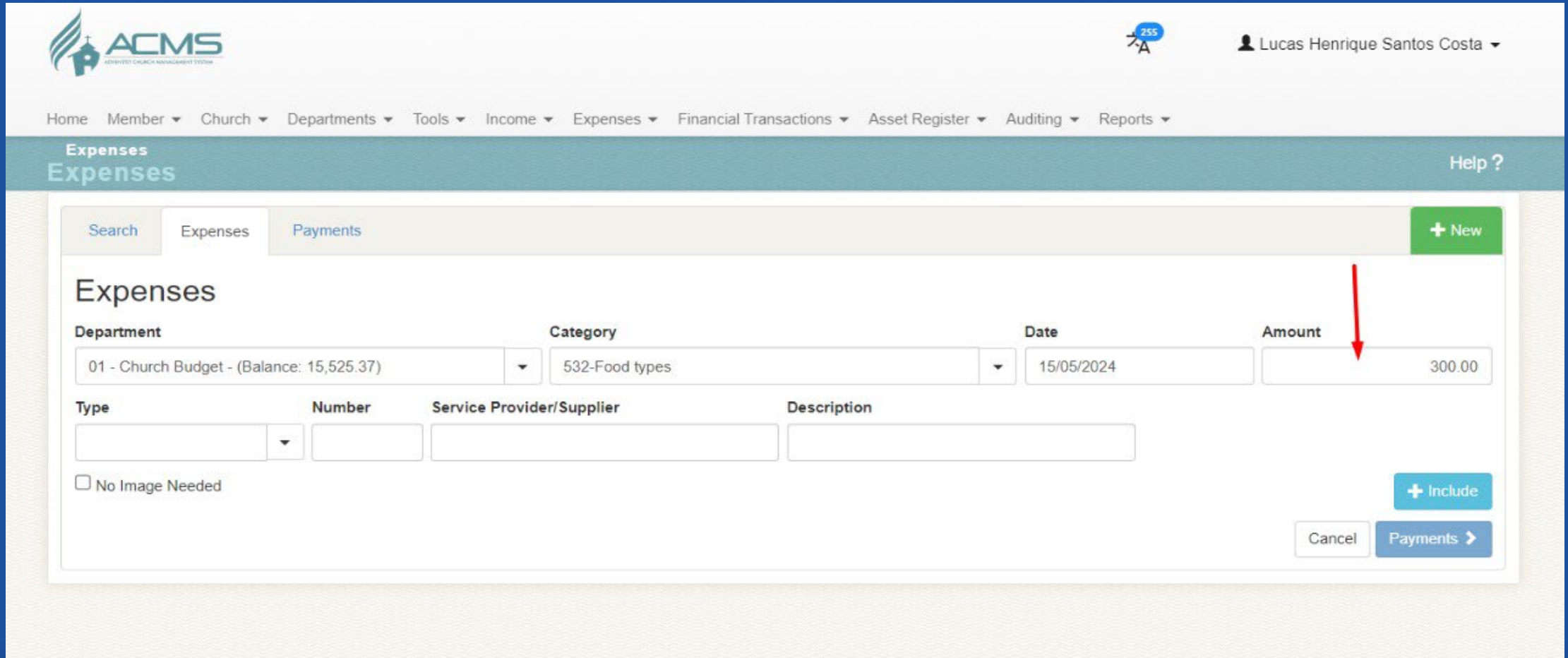
## 5. Select > Date



The screenshot shows the ACMS web interface for recording expenses. The top navigation bar includes the ACMS logo, a notification bell with '255', and the user name 'Lucas Henrique Santos Costa'. A secondary navigation bar contains links for Home, Member, Church, Departments, Tools, Income, Expenses, Financial Transactions, Asset Register, Auditing, and Reports. The main content area is titled 'Expenses' and has tabs for 'Search', 'Expenses', and 'Payments'. A '+ New' button is in the top right. The form fields are: Department (01 - Church Budget - (Balance: 15,525.37)), Category (532-Food types), Date (empty), and Amount (0.00). Below these are fields for Type, Number, Service Provider/Supplier, and Description. A 'No Image Needed' checkbox is also present. A date picker calendar is open over the Date field, showing 'May 2024' with the 15th highlighted. A red arrow points to the date field. The calendar has navigation arrows, a 'Today' button, and a 'Clear' button. To the right of the calendar are '+ Include', 'Cancel', and 'Payments >' buttons.

# How to record Expenses on ACMS

## 6. Add > Amount



The screenshot shows the ACMS web interface for recording expenses. The top navigation bar includes the ACMS logo, a notification bell with '255', and the user name 'Lucas Henrique Santos Costa'. Below the navigation bar, the 'Expenses' section is active, with tabs for 'Search', 'Expenses', and 'Payments'. A '+ New' button is in the top right corner. The main form area is titled 'Expenses' and contains the following fields:

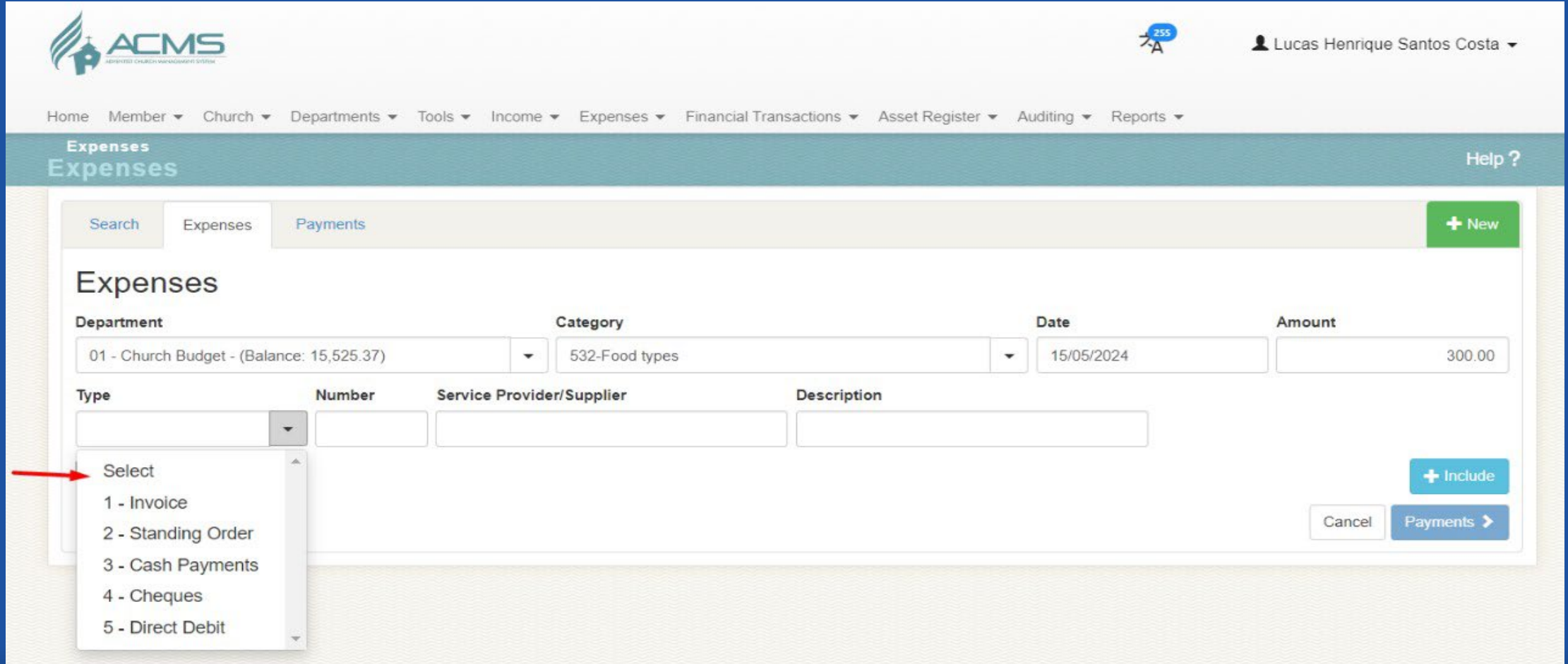
Department	Category	Date	Amount
01 - Church Budget - (Balance: 15,525.37)	532-Food types	15/05/2024	300.00

Below the table, there are fields for 'Type', 'Number', 'Service Provider/Supplier', and 'Description'. A checkbox labeled 'No Image Needed' is present. At the bottom right, there are buttons for '+ Include', 'Cancel', and 'Payments >'. A red arrow points to the 'Amount' field in the table.



# How to record Expenses on ACMS

## 7. Select > Type



The screenshot shows the ACMS web interface for recording expenses. The top navigation bar includes the ACMS logo, a notification bell with '255', and the user name 'Lucas Henrique Santos Costa'. Below the navigation bar is a breadcrumb trail: Home > Member > Church > Departments > Tools > Income > Expenses > Financial Transactions > Asset Register > Auditing > Reports. The main content area is titled 'Expenses' and has a sub-header 'Expenses' with a 'Help?' link. The form is divided into three tabs: 'Search', 'Expenses', and 'Payments'. A green '+ New' button is in the top right corner. The form fields are: Department (01 - Church Budget - (Balance: 15,525.37)), Category (532-Food types), Date (15/05/2024), and Amount (300.00). Below these is a table with columns: Type, Number, Service Provider/Supplier, and Description. The 'Type' dropdown menu is open, showing options: Select, 1 - Invoice, 2 - Standing Order, 3 - Cash Payments, 4 - Cheques, and 5 - Direct Debit. A red arrow points to the 'Select' option. At the bottom right of the form are buttons for '+ Include', 'Cancel', and 'Payments >'.

# How to record Expenses on ACMS

8. Add > Type number (e.g. Invoice, Cheques etc)

The screenshot shows the ACMS web interface for recording expenses. The top navigation bar includes the ACMS logo, a notification bell with '255', and the user name 'Lucas Henrique Santos Costa'. Below this is a menu with options like Home, Member, Church, Departments, Tools, Income, Expenses, Financial Transactions, Asset Register, Auditing, and Reports. The main content area is titled 'Expenses' and has a 'Help?' link. There are three tabs: 'Search', 'Expenses', and 'Payments', with a '+ New' button on the right. The 'Expenses' form is displayed with the following fields: Department (01 - Church Budget - (Balance: 15,525.37)), Category (532-Food types), Date (15/05/2024), and Amount (300.00). Below these are fields for Type (1 - Invoice), Number (001), Service Provider/Supplier, and Description. A red arrow points to the 'Number' field. There is also a checkbox for 'No Image Needed' and buttons for '+ Include', 'Cancel', and 'Payments >'.

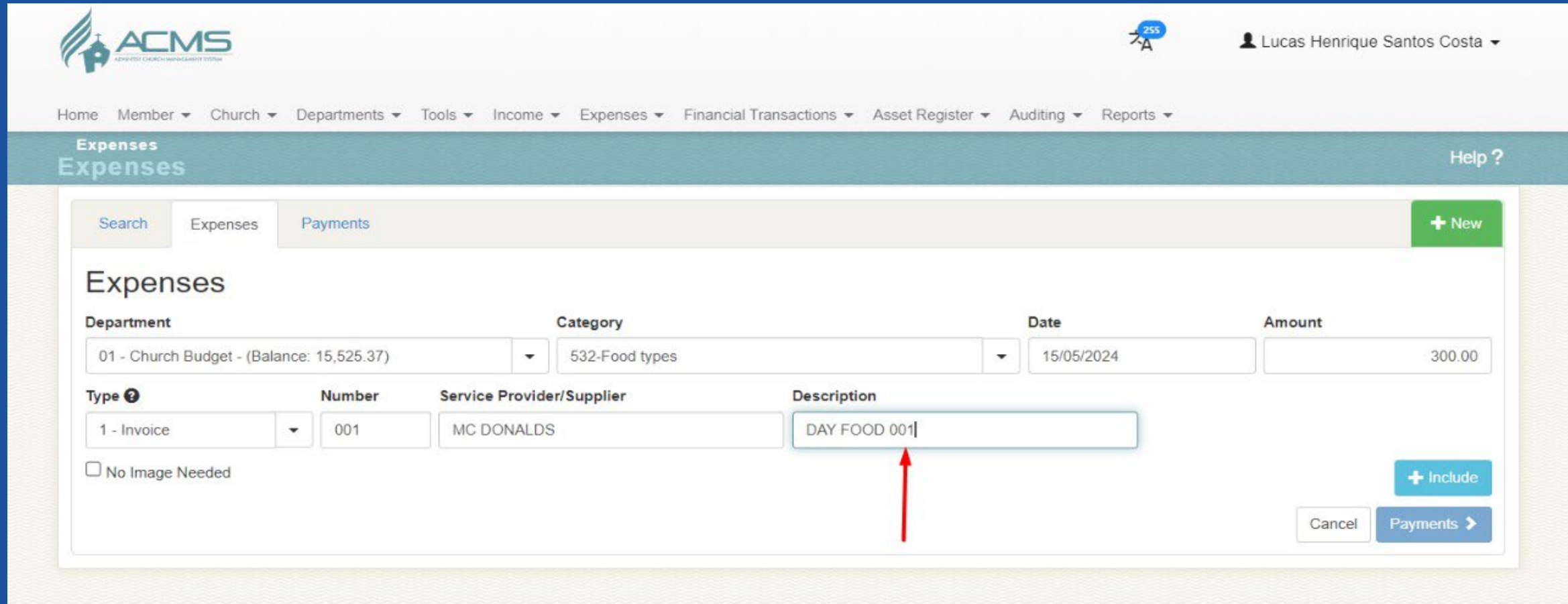
# How to record Expenses on ACMS

## 9. Add > Supplier Details

The screenshot shows the ACMS web interface for recording expenses. The top navigation bar includes the ACMS logo, a notification bell with '255', and the user name 'Lucas Henrique Santos Costa'. Below this is a menu with options like Home, Member, Church, Departments, Tools, Income, Expenses, Financial Transactions, Asset Register, Auditing, and Reports. The main content area is titled 'Expenses' and has a 'Help?' link. The form itself has tabs for 'Search', 'Expenses', and 'Payments', with a '+ New' button. The 'Expenses' section contains several input fields: 'Department' (01 - Church Budget - (Balance: 15,525.37)), 'Category' (532-Food types), 'Date' (15/05/2024), and 'Amount' (300.00). Below these are fields for 'Type' (1 - Invoice), 'Number' (001), 'Service Provider/Supplier' (MC DONALDS), and 'Description'. A red arrow points to the 'Service Provider/Supplier' field. At the bottom right of the form are buttons for '+ Include', 'Cancel', and 'Payments >'. There is also a checkbox for 'No Image Needed'.

# How to record Expenses on ACMS

## 10. Add > Description



The screenshot shows the ACMS web interface for recording expenses. The user is logged in as Lucas Henrique Santos Costa. The navigation menu includes Home, Member, Church, Departments, Tools, Income, Expenses, Financial Transactions, Asset Register, Auditing, and Reports. The current page is 'Expenses', with sub-tabs for Search, Expenses, and Payments. A '+ New' button is visible in the top right.

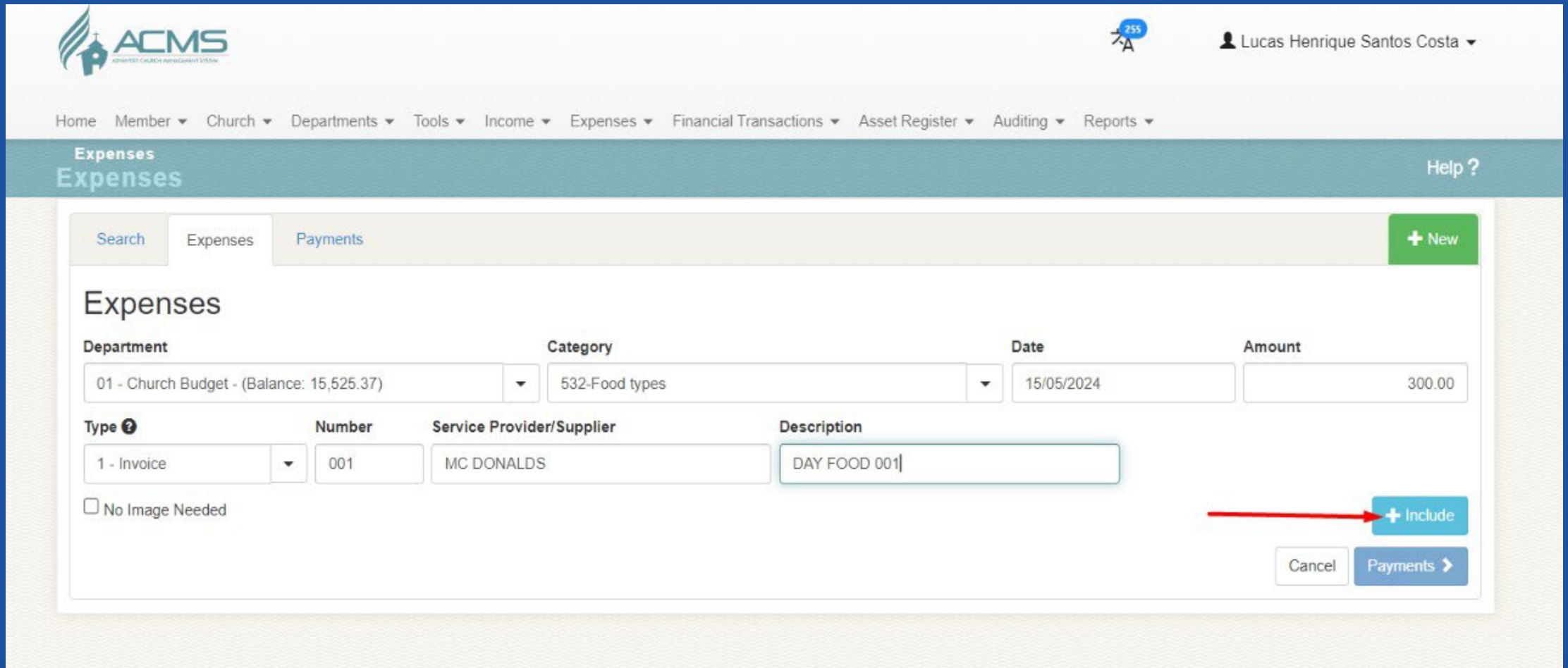
The main form is titled 'Expenses' and contains the following fields:

- Department:** 01 - Church Budget - (Balance: 15,525.37)
- Category:** 532-Food types
- Date:** 15/05/2024
- Amount:** 300.00
- Type:** 1 - Invoice
- Number:** 001
- Service Provider/Supplier:** MC DONALDS
- Description:** DAY FOOD 001

A red arrow points to the 'Description' field. Below the form, there is a checkbox for 'No Image Needed', a '+ Include' button, a 'Cancel' button, and a 'Payments >' button.

# How to record Expenses on ACMS

## 11. Click > Include



The screenshot shows the ACMS web interface for recording expenses. The top navigation bar includes the ACMS logo, a notification bell with '255', and the user name 'Lucas Henrique Santos Costa'. A secondary navigation bar lists various menu items: Home, Member, Church, Departments, Tools, Income, Expenses, Financial Transactions, Asset Register, Auditing, and Reports. The main content area is titled 'Expenses' and features a 'New' button. Below this, there are tabs for 'Search', 'Expenses', and 'Payments'. The 'Expenses' form is populated with the following data:

Department	Category	Date	Amount
01 - Church Budget - (Balance: 15,525.37)	532-Food types	15/05/2024	300.00

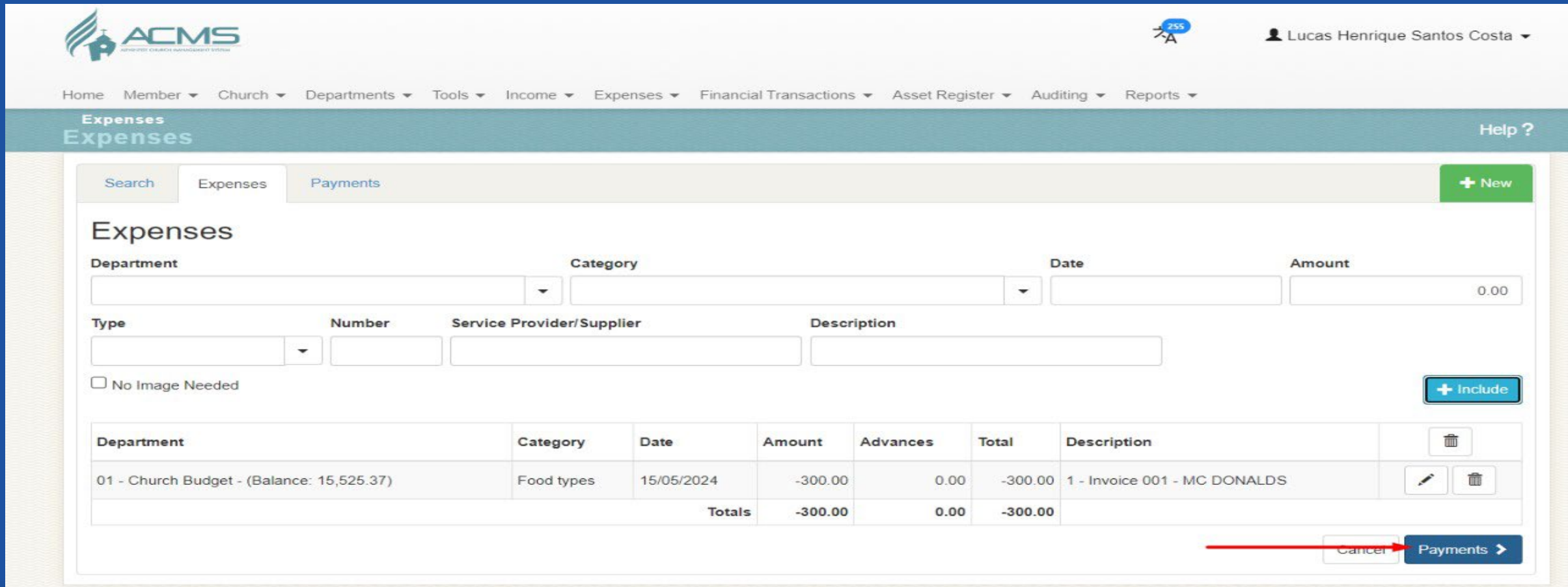
  

Type	Number	Service Provider/Supplier	Description
1 - Invoice	001	MC DONALDS	DAY FOOD 001

Below the form, there is a checkbox for 'No Image Needed' and three buttons: 'Cancel', '+ Include' (highlighted with a red arrow), and 'Payments >'.

# How to record Expenses on ACMS



## 12. Click > Payment



The screenshot displays the ACMS web application interface for recording expenses. At the top, the ACMS logo is on the left, and the user's name 'Lucas Henrique Santos Costa' is on the right. A navigation menu includes 'Home', 'Member', 'Church', 'Departments', 'Tools', 'Income', 'Expenses', 'Financial Transactions', 'Asset Register', 'Auditing', and 'Reports'. The 'Expenses' section is active, with a sub-menu containing 'Search', 'Expenses', and 'Payments'. A '+ New' button is in the top right corner.

The main form area is titled 'Expenses' and contains several input fields: 'Department', 'Category', 'Date', and 'Amount' (set to 0.00). Below these are 'Type', 'Number', 'Service Provider/Supplier', and 'Description' fields. A checkbox for 'No Image Needed' and an '+ Include' button are also present.

A table below the form shows the recorded expense:

Department	Category	Date	Amount	Advances	Total	Description	
01 - Church Budget - (Balance: 15,525.37)	Food types	15/05/2024	-300.00	0.00	-300.00	1 - Invoice 001 - MC DONALDS	 
<b>Totals</b>			<b>-300.00</b>	<b>0.00</b>	<b>-300.00</b>		

At the bottom right, there are 'Cancel' and 'Payments >' buttons. A red arrow points to the 'Payments >' button.



# How to record Expenses on ACMS

13. Click > Pay – Chose one of the options

The screenshot shows the ACMS interface with a 'Remittance' dialog box open. The dialog has a title bar with 'Remittance' and a close button. It contains three radio button options: 'Payment with Received Cash - GBP - (Balance: 666.83)', 'Payment with Bank Account - (Balance: 27,308.50)', and 'Custom Payment'. The first option is selected and highlighted with a red box and a red arrow. At the bottom right of the dialog are 'Cancel' and 'Pay' buttons, with a red arrow pointing to the 'Pay' button. The background shows the ACMS 'Expenses' page with a table of expenses and a 'Payments' button.

Department	Category	Date	Amount	Advances	Total	Description	
01 - Church Budget - (Balance: 15,525.37)	Food types	15/05/2024	-300.00	0.00	-300.00	1 - Invoice 001 - MC DONALDS	
			<b>Totals</b>	<b>-300.00</b>	<b>0.00</b>	<b>-300.00</b>	

# How to record Expenses on ACMS

## 14. Click > Confirm

The screenshot shows the ACMS interface with a 'Remittance' form and a 'Confirm?' dialog box. The dialog box contains the following text:

**Confirm?**

Confirm payment the expenses with  
**Received Cash - GBP - (Balance:  
666.83)?**

Buttons: **Cancel** (red), **Confirm?** (blue)

A red arrow points to the **Confirm?** button in the dialog box.

The background interface shows the 'Expenses' section with a table of expenses:

Department	Category	Date	Amount	Advances	Total	Description
01 - Church Budget - (Balance: 15,525.37)	Food types	15/05/2024	-300.00	0.00	-300.00	1 - Invoice 001 - MC DONALDS
<b>Totals</b>			<b>-300.00</b>	<b>0.00</b>	<b>-300.00</b>	



# How to record Expenses on ACMS

## 15. Payment > Completed Successfully

**Success**  
Completed successfully

Home Member ▾ Church ▾ Departments ▾ Tools ▾ Income ▾ Expenses ▾ Financial Transactions ▾ Asset Register ▾ Auditing ▾ Reports ▾

Expenses Expenses Help ?

Search + New

Initial Date: 01/05/2024 Final Date: 31/05/2024 Department: Amount: 0.00 Search

Department	Category	Date	Conference Funds	Start Period	Amount	Advance	Discount	Description	
Church Budget	Food types	15/05/2024		05-2024	-300.00	0.00		Invoice 001-MC DONALDS Day Food 001	<span>✎</span> <span>\$</span>

# Bank Transfer

## 1. Financial Transaction > Cash/Bank Transfer

The screenshot displays the ACMS (Automated Church Management System) web application interface. At the top left is the ACMS logo. The top right shows a notification bell with '255' and a user profile for 'Lucas Henrique Santos Costa'. The main navigation menu includes: Home, Member, Church, Departments, Tools, Income, Expenses, **Financial Transactions**, Asset Register, Auditing, and Reports. A red arrow points to the 'Financial Transactions' menu item, which has opened a dropdown menu. A second red arrow points to the 'Cash/Bank Transfer' option in the dropdown. Other options in the dropdown are 'Department Transfer', 'Unidentified Deposits', and 'Bank Reconciliation'. Below the navigation, there is a 'Welcome!' message with a quote: "Never allow anyone's ideas to unsettle your faith in regard to the order and harmony which should exist in the church... The God of heaven is a God of order, and He requires all His followers to have rules and regulations, and to preserve order."—5T 274. Below this is a section for 'Upcoming birthdays' with a link to 'See all' and the text 'No birthdays for the next 7 days'. The bottom section is titled 'General Information' and contains four summary cards: '38 Members', '2 Member Entries', 'Transfers' (with sub-totals for Pending Transfers In and Out, both at 0), and 'Whereabouts unknown' (with a sub-total of 0). A 'Category' card shows a donut chart and '38 No Data'.

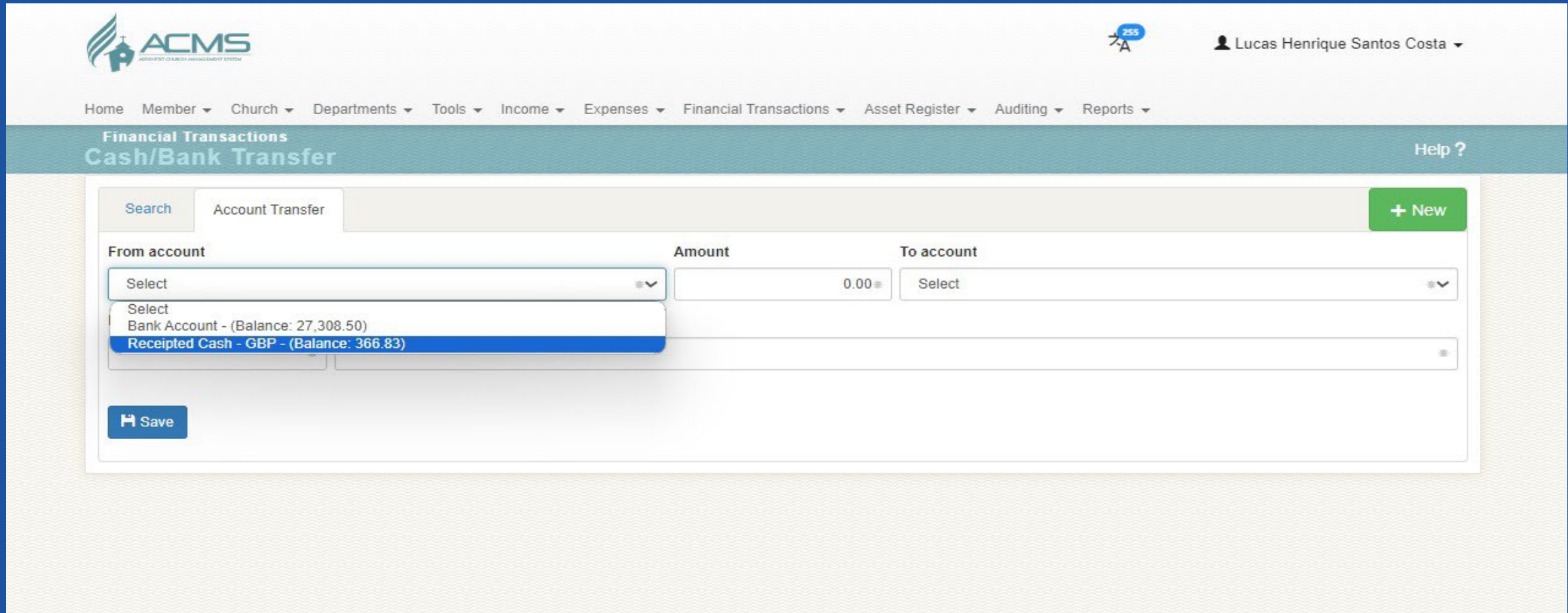
# Bank Transfer

## 2. Click > New

The screenshot displays the ACMS (Advanced Church Management System) interface. At the top left is the ACMS logo. The top right shows a user profile for 'Lucas Henrique Santos Costa' with a notification icon for 255. A navigation menu includes 'Home', 'Member', 'Church', 'Departments', 'Tools', 'Income', 'Expenses', 'Financial Transactions', 'Asset Register', 'Auditing', and 'Reports'. The main header area is titled 'Financial Transactions' and 'Cash/Bank Transfer', with a 'Help ?' link on the right. Below this is a search bar containing 'Account Transfer' and a green '+ New' button, which is highlighted by a red arrow. Underneath the search bar are input fields for 'Year' (2024), 'Month' (5), and 'Amount' (0.00), along with a blue 'Search' button.

# Bank Transfer

## 3. Select > from account



The screenshot shows the ACMS web interface for a Cash/Bank Transfer. The page header includes the ACMS logo, a notification bell with '255', and the user name 'Lucas Henrique Santos Costa'. A navigation menu contains: Home, Member, Church, Departments, Tools, Income, Expenses, Financial Transactions, Asset Register, Auditing, and Reports. The main heading is 'Financial Transactions Cash/Bank Transfer' with a 'Help?' link. The form area has a 'Search' tab and an 'Account Transfer' sub-tab, with a '+ New' button. The form fields are: 'From account' (dropdown menu), 'Amount' (input field with '0.00'), and 'To account' (dropdown menu). The dropdown menu for 'From account' is open, showing options: 'Select', 'Bank Account - (Balance: 27,308.50)', and 'Receipted Cash - GBP - (Balance: 366.83)'. A 'Save' button is located at the bottom left of the form.

# Bank Transfer

## 4. Add > amount

The screenshot shows the ACMS (Church Management System) interface for a 'Cash/Bank Transfer'. The user is logged in as Lucas Henrique Santos Costa. The navigation menu includes Home, Member, Church, Departments, Tools, Income, Expenses, Financial Transactions, Asset Register, Auditing, and Reports. The current page is 'Financial Transactions > Cash/Bank Transfer'. The form has a 'Search' tab and an 'Account Transfer' sub-tab. A '+ New' button is in the top right. The form fields are: 'From account' (Receipted Cash - GBP - (Balance: 366.83)), 'Amount' (1.00), and 'To account' (Select). Below these are 'Date' and 'Description' fields. A 'Save' button is at the bottom left. A red arrow points to the 'Amount' field.

# Bank Transfer

## 5. Select > to account

The screenshot shows the ACMS Cash/Bank Transfer form. The 'From account' is set to 'Received Cash - GBP - (Balance: 366.83)'. The 'Amount' is 1.00. The 'To account' dropdown menu is open, showing three options: 'Select', 'Bank Account - (Balance: 27,308.50)', and 'Received Cash - GBP - (Balance: 366.83)'. A red arrow points to the 'Bank Account' option. A 'Field is required' error message is visible above the dropdown. The 'Save' button is at the bottom left.

From account	Amount	To account
Received Cash - GBP - (Balance: 366.83)	1.00	Select

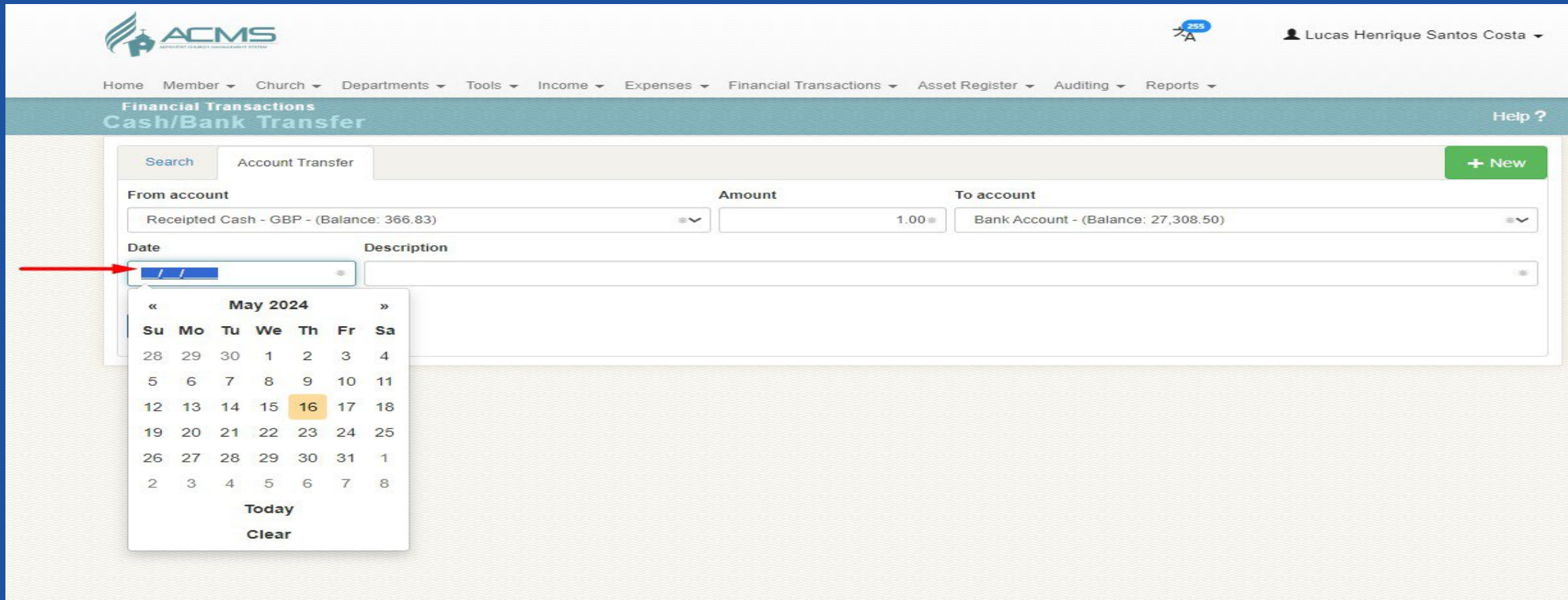
Date: \* Description: \*

Field is required

Save

# Bank Transfer

## 6. Select > Date



The screenshot shows the ACMS Cash/Bank Transfer form. The form includes a search bar, a 'New' button, and fields for 'From account', 'Amount', and 'To account'. The 'Date' field is highlighted with a red arrow, and a date picker is open, showing the month of May 2024. The date 16 is selected.

ACMS  
Account of Church Management System

Home Member Church Departments Tools Income Expenses Financial Transactions Asset Register Auditing Reports

Financial Transactions  
Cash/Bank Transfer

Search Account Transfer + New

From account Amount To account

Received Cash - GBP - (Balance: 366.83) 1.00 Bank Account - (Balance: 27,308.50)

Date Description

« May 2024 »

Su	Mo	Tu	We	Th	Fr	Sa
28	29	30	1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	1
2	3	4	5	6	7	8

Today  
Clear

# Bank Transfer

## 7. Add > Description

The screenshot displays the ACMS (Church Management System) interface for adding a bank transfer. The user is logged in as Lucas Henrique Santos Costa. The navigation menu includes Home, Member, Church, Departments, Tools, Income, Expenses, Financial Transactions, Asset Register, Auditing, and Reports. The current page is titled 'Financial Transactions' and 'Cash/Bank Transfer'. The form includes a search bar, a 'New' button, and fields for 'From account', 'Amount', 'To account', 'Date', and 'Description'. A red arrow points to the 'Description' field, which is currently empty.

From account	Amount	To account
Received Cash - GBP - (Balance: 366.83)	1.00	Bank Account - (Balance: 27,308.50)

Date	Description
01/05/2024	

[Save](#)



# Bank Transfer

## 8. Add > Description

The screenshot displays the ACMS software interface for creating a bank transfer. The top navigation bar includes the ACMS logo, a notification bell with '255', and the user name 'Lucas Henrique Santos Costa'. Below the navigation bar, the breadcrumb trail shows 'Home > Member > Church > Departments > Tools > Income > Expenses > Financial Transactions > Asset Register > Auditing > Reports'. The main heading is 'Financial Transactions > Cash/Bank Transfer', with a 'Help ?' link on the right. The form itself is titled 'Account Transfer' and features a '+ New' button. It contains the following fields: 'From account' (Receipted Cash - GBP - (Balance: 366.83)), 'Amount' (1.00), 'To account' (Bank Account - (Balance: 27,308.50)), 'Date' (01/05/2024), and 'Description' (Transfer 001). A blue 'Save' button is located at the bottom left of the form, with a red arrow pointing to it.

# Bank Transfer

## 9. Bank Transfer > Completed Successfully

Success  
Completed successfully

Home Member ▾ Church ▾ Departments ▾ Tools ▾ Income ▾ Expenses ▾ Financial Transactions ▾ Asset Register ▾ Auditing ▾ Reports ▾

Financial Transactions  
Cash/Bank Transfer Help ?

Search Account Transfer + New

From account Amount To account

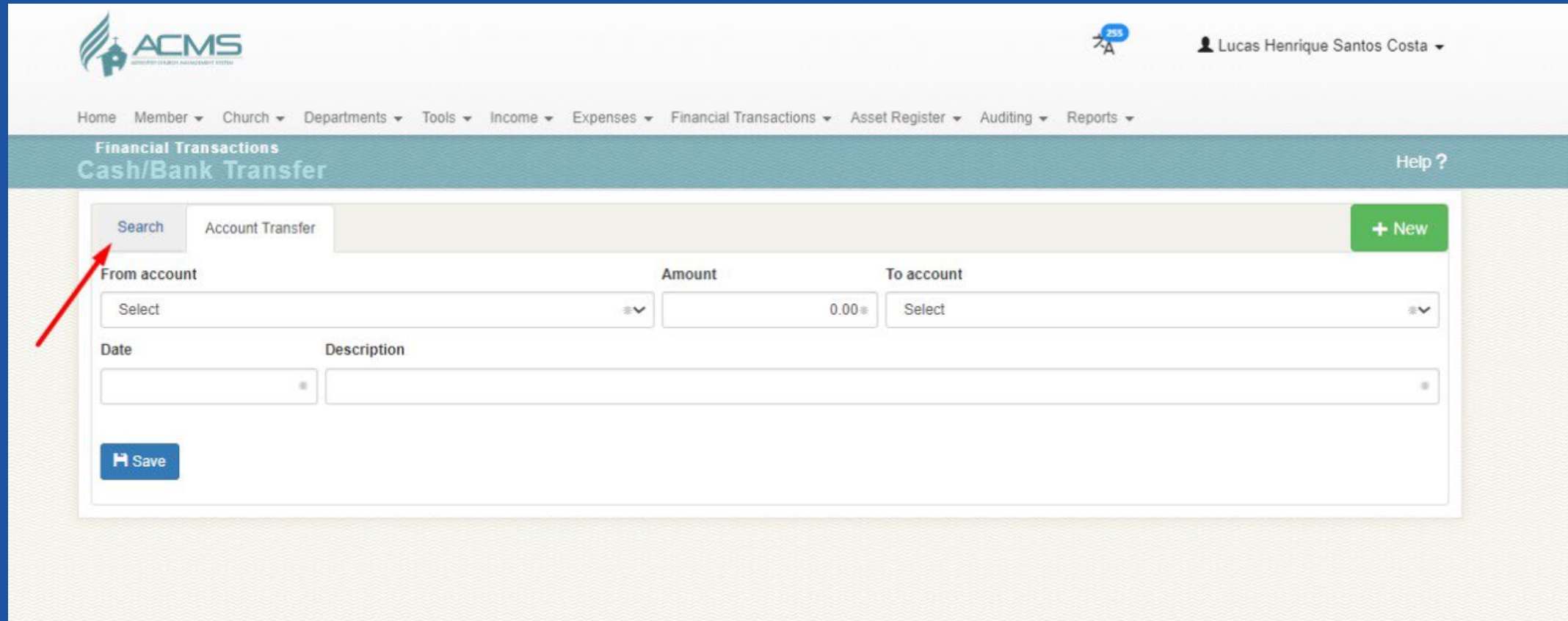
Select ▾ 0.00 ▾ Select ▾

Date Description

Save

# Bank Transfer

## 10. Search



The screenshot shows the ACMS (Church Management System) interface for a Cash/Bank Transfer. The top navigation bar includes the ACMS logo, a notification bell with '255', and the user name 'Lucas Henrique Santos Costa'. Below this is a menu with options: Home, Member, Church, Departments, Tools, Income, Expenses, Financial Transactions, Asset Register, Auditing, and Reports. The main header area displays 'Financial Transactions' and 'Cash/Bank Transfer' with a 'Help?' link on the right. The form itself has a 'Search' button (highlighted with a red arrow) and a '+ New' button. The form fields include: 'From account' (dropdown menu), 'Amount' (input field with '0.00'), 'To account' (dropdown menu), 'Date' (input field), and 'Description' (input field). A 'Save' button is located at the bottom left of the form.

# Bank Transfer

## 11. Search > year and month

The screenshot shows the ACMS software interface for 'Cash/Bank Transfer'. The search filters are highlighted with a red box, and a red arrow points to the 'Search' button. The search results table shows one record for the date 01/05/2024, with a start period of 05-2024, an expense account of 'Receipted Cash - GBP', and an income account of 'Bank Account'.

ACMS

Lucas Henrique Santos Costa

Home Member Church Departments Tools Income Expenses Financial Transactions Asset Register Auditing Reports




Financial Transactions  
Cash/Bank Transfer

Search Account Transfer + New

Year Month Amount

2024 5 0.00 Search

1 Records

Date	Start Period	Expense account	Income account	Amount	Description	
01/05/2024	05-2024	Receipted Cash - GBP	Bank Account	1.00	Transfer 001	  

# Bank Transfer

## 12. Search

ACMS  
ACQUISITION CHURCH MANAGEMENT SYSTEM

255  
Lucas Henrique Santos Costa

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Financial Transactions  
Cash/Bank Transfer Help ?

Search Account Transfer + New

Year Month Amount

2024 5 0.00 Search

1 Records

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