**CHURCH BOARD/BUSINESS MEETING**

**Day, Date at Time am/pm**

**VENUE – Zoom Video Conferencing (or Church Name)**

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| Jacques Venter (Chairperson); Simon Smith (Recording Secretary) Andrew Abbot, James Jones, John Jones, Bart Best, Mary Miller, Naomi Neal, Lazarus Lee |  | **PRESENT** |
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| Judas Johnson, Paul Privitt, Tamar Townsend |  | **APOLOGIES** |
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| The Chairman welcomed the Board to the last meeting of 2020 and thanked the Board for their commitment and work during the year, followed by prayer. |  | **WELCOME & PRAYER** |
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| **VOTED**  to seat X X for action X, with voice but no vote. |  | **INVITEES** |
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| **VOTED**  to approve the minutes of the meeting held Date as presented. |  | **PREVIOUS MINUTES**  **Minute number** |
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|  |  | **MATTERS ARISING**  **xx** |
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| **Whereas** the Church Clerk reported a net growth of 2 members, through baptism/profession of faith/transfers in, therefore ending the 3rd quarter of 2020 on 66 members.  **VOTED**  to record the Church Clerks report for the 3rd Quarter of 2020. |  | **CHURCH CLERK REPORT**  **xx** |
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| **VOTED**  to record the death of Jane Doe on 5 December 2020 |  | **DEATH: JANE DOE**  **xx** |
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| **VOTED**   1. to recommend to the Church to accept the transfer of Simon Harris from Cardiff Seventh-day Adventist Church, Welsh Mission. 2. to recommend to the Church the transfer of Mary Joseph to Birmingham Seventh-day Adventist Church, North England Conference. |  | **TRANSFERS: SIMON HARRIS, MARY JOSEPH**  **xx** |
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| **VOTED**  to recommend to the church to accept Peter Jones into membership on Profession of Faith. |  | **PROFFESION OF FAITH: PETER JONES**  **xx** |
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| **VOTED**  to approve the baptism of Ann Poppins to take place on 2 January 2021. The baptism will be conducted by Pastor John Doe. |  | **BAPTISM: ANN POPPINS**  **xx** |
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| **Whereas** Lazarus Lee distributed the November 2020 Financial Report, highlighting the following:   * Tithe at November 2020 * Income at November 2020 * Expenses at November 2020 * Other important parts   **VOTED**  to record the distribution and presentation of the November 2020 Financial Report. |  | **TREASURY REPORT**  **xx** |
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| The Pastor updated the Board that sister Martha Mason, declined the request to serve as elder.  **Whereas** the Pastor opened the floor for further nominations to be considered, and  **Whereas** Sara Southee, Hagar Hunslow, and Naomi Neesham were recommended.  **VOTED**  to ask Sara Southee to serve as elder. |  | **REPLACEMENT ELDER**  **xx** |
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| The next Church Board Meeting is scheduled for Thursday, 14 January 2021 at 7.30 pm. |  | **NEXT MEETING** |
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| The meeting adjourned at 9pm after prayer offered by the pastor. |  | **ADJOURNMENT** |
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Chair: Pastor/Elder’s Name Secretary: Church Clerk/Member