

MISSION FUNDING SCREENING GROUP

Funding Applications Guide

2023

Seventh-day Adventist Church

BRITISH UNION CONFERENCE

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INTRODUCTION

The purpose of this document is to provide guidance on the process or steps which should be followed to apply for funding from the BUC. Specifically for all applications which will be screened by the BUC Mission Funding Screening Group (MFSG) and recommended to the BUC Administrative Committee for approval.

The list of such applications included, but not exhaustive, are:

- *All TED Mission Board Funding applications: Global Mission Projects; Centres of Influence; Mission Board Projects; Creative & Innovative Outreach; GC Mission Impact)*
- *Reflecting Hope*
- *Local Church or Conference/Mission evangelism*
- *BUC Departmental Projects etc.*

The BUC Administrative Committee which will approve applications on behalf of the BUC will not consider any applications without it having been screened by the MFSG. MFSG holds to refer any application back to the applicant until all the relevant steps have been followed, the appropriate support has been confirmed and the relevant information provided.

MEETING DATES

TED Adventist Mission Funding (Mission Funding Screening Group)

Schedule of Meetings for BUC and TED Funding Commitments – 2024

Please see below the BUC and TED's Funding Meetings and AdCom for the year.

BUC Mission Funding Screening Group	BUC AdCom	TED Mission Board
Monday 8 th January	No Meeting	Tuesday 9 th January
Monday 5 th February	Wednesday 14 th February	Tuesday 13 th February
Monday 4 th March	Wednesday 20 th March	Tuesday 19 th March
Monday 8 th April	Wednesday 17 th April	Tuesday 16 th April
Tuesday 7 th May	Wednesday 15 th May	Tuesday 7 th May
Monday 3 rd June	Wednesday 19 th June	Tuesday 11 th June
Monday 8 th July	Wednesday 10 th July	No Meeting
August	August	August
Monday 2 nd September	Wednesday 4 th September	Tuesday 10 th September
No Meeting	No Meeting	Tuesday 17 th September
No Meeting	No Meeting	Tuesday 24 th September
Monday 14 th October	Wednesday 23 rd October	Tuesday 22 nd October
Tuesday 5 th November	Wednesday 13 th November	Tuesday 12 th November
Monday 2 nd December	Wednesday 11 th December	Tuesday 3 rd December

OVERVIEW

		FUND	PURPOSE	DURATION	GC & TED FUNDING	BUC FUNDING	FINANCIAL INVOLVEMENT	APPLY
TED BUC	BUC	Global Mission*	Plant churches	3 – 5 years	GC = 20%-70% TED = 10%-25% (annually)	5%-15%	Mandatory all levels	Anytime
		Urban Centre of Influence (UCI)*	Self-sufficient community centre with goal to plant	5 years	GC = \$25k, \$75k, \$150k TED = \$10k (for years 1-3, none for years 4-5)	5%-15%	Mandatory all levels	Anytime
		Mission Board Projects*	Support mission projects that local fields prioritise	1 – 3 years	TED = £500 - £20k (sliding scale for multi-year projects)	5%-15%	Mandatory local church (TED) Mandatory all levels (BUC)	Anytime
		Creative, Innovative Outreach Fund*	Fund creative mission in local church or school	1 year	£32k annually (up to £6k per top applications)	5%-15%	Mandatory all levels	1 Feb (BUC) 1 March (TED)
		Mission Impact Fund*	Demonstrate GC KPI's in a local church or school mission	1 – 2 years	GC = 100% (\$30k-\$100k per project)		Mandatory all levels	1 Feb (BUC) 1 March (TED)
		Reflecting Hope*	Support local evangelism under the Reflecting Hope banner	1 year		Match the Conference / Mission up to 50%	Mandatory at all levels	Anytime
		Local Evangelism*	Support local evangelism efforts	1 year		Match the Conference / Mission up to 50%	Mandatory at all levels (through Departments)	Anytime
		BUC Department*	Support BUC Department projects	1		Up to 100%	BUC	Anytime

* To access the TED's full document "TED Mission Board Funding Processes Overview 2023-2024": <https://ted.adventist.org/departments/adventist-mission/>

TED MISSION BOARD

Global Mission Church Planting (GMCP)

Guide Notes

1. For a full overview and step by step guide on how to apply for Global Mission Church Planting funds, download the TED's "Overview of 5 Funds" at <https://ted.adventist.org/departments/adventist-mission/>.
2. Our advice is for the Personal Ministries / Church Growth Departments in the Conferences, and the Executive Secretaries of the Missions, to submit the applications online through the GC's Mission Priority System (MPS) for their respective fields.
3. Before the official application is submitted online through the GC's MPS the Executive Committee of each field in which the GMCP will be located should give their permission for an application to be submitted.
4. See Appendix for further guidance from the TED on the GC's MPS.

TED MISSION BOARD

Urban Centre of Influence

Guide Notes

1. For a full overview and step by step guide on how to apply for Urban Centre of Influence funds, download the TED's "Overview of 5 Funds" at <https://urbancenters.org/application>
2. Funds cannot be used to purchase buildings but can be partially used towards rental or remodelling.
3. Regular communication between all levels regarding strategy, long-term viability and funding commitment by local Conferences / Missions and the Union is required before an application can be submitted to the TED Mission Board.
4. Each application must be approved by the Conference / Mission, and BUC before it is submitted to the TED Mission Board.
5. How to get approval from the BUC:
 - a. Read the guidelines and download the Excel application from <https://urbancenters.org/application>.
 - b. Create a business plan as advised.
 - c. Create a map as advised.
 - d. Submit the application form to your Conference / Mission Executive for approval. This vote taken at this level should only take place after full consultation with the Personal Ministries Director at the BUC and Evangelism Director at the TED.
 - e. Submit the application form to the BUC Personal Ministries Department for presentation to the BUC MFSG, who will consider the application for recommendation to the BUC Adcom for a decision.
 - f. Once you've received approval from both the Conference / Mission and the BUC you can proceed to submit the application to the TED.

TED MISSION BOARD

TED Mission Board Projects

Guide Notes

1. To apply for TED Mission Board Project funds the application form, "*BUC and TED Funding Application*" must be completed in full. The application form can be downloaded from the BUC website at <https://adventist.uk/departments/personal-ministries/> or requested from Anastasia Ross at aross@adventist.uk.
2. The BUC and TED requires the application to be financially support by the Conference / Mission.
3. Before submitting the application to the BUC for approval, approval must be sought from the Conference / Mission.
4. The application form must be submitted to the BUC Personal Ministries Department, who will check the form is completed correctly before it is put on the agenda for the next MFSG meeting. Copy your Conference / Mission Executive Secretary into the email for the purpose of confirming their approval.
5. Request for approval from the BUC must be sent to the BUC Personal Ministries Department, who will present it to BUC MFSG for recommendation to the BUC AdCom for approval.
6. A basic report must be submitted online by the project director within twelve months of receiving the funds to the BUC Personal Ministries Department and TED Evangelism Department.

TED MISSION BOARD

TED Creative and Innovative Outreach Fund

Guide Notes

1. To apply for TED Mission Board Project funds the application form, "*BUC and TED Funding Application*" must be completed in full. The application form can be downloaded from the BUC website at <https://adventist.uk/departments/personal-ministries/> or requested from Anastasia Ross at aross@adventist.uk.
2. The Creative and Innovative Outreach Fund exists to enable local churches to fund missional projects that have not been tried before (i.e. sports, arts, media, business, education, etc.). The total fund of £32,000 is spread across the top applications from across the TED each year.
3. The BUC and TED requires the application to be financially support by the Conference / Mission.
4. Before submitting the application to the BUC for approval, approval must be sought from the Conference / Mission.
5. The application form must be submitted to the BUC Personal Ministries Department, who will check the form is completed correctly before it is put on the agenda for the next MFSG meeting. Copy your Conference / Mission Executive Secretary into the email for the purpose of confirming their approval.
6. Request for approval from the BUC must be sent to the BUC Personal Ministries Department, who will present it to BUC MFSG to screen for recommendation to the BUC AdCom for approval.
7. A basic report must be submitted online by the project director within twelve months of receiving the funds to the BUC Personal Ministries Department and TED Evangelism Department.

TED MISSION BOARD

GC Mission Impact Fund

Guide Notes

1. For a full overview and step by step guide on how to apply for Urban Centre of Influence funds, download the TED's "Overview of 5 Funds" at <https://urbancenters.org/application>. Or access the specific GC Mission Impact Fund page on the TED website at the following link: <https://ted.adventist.org/departments/adventist-mission/gc-mission-impact-fund/>
2. Download and complete the application and project budget forms.
3. The Conference / Mission and BUC must approve the application before it is submitted even though financial participation from them is not mandatory.
4. Before submitting the application and project budget to the BUC for approval, approval must be sought from the Conference / Mission.
5. The application form must be submitted to the BUC Personal Ministries Department, who will check the form is completed correctly before it is put on the agenda for the next MFSG meeting. Copy your Conference / Mission Executive Secretary into the email sent to the BUC to seek approval.
6. Request for approval from the BUC must be sent to the BUC Personal Ministries Department, who will present it to BUC MFSG for recommendation to the BUC AdCom for approval.
7. A basic report must be submitted online by the project director within twelve months of receiving the funds to the BUC Personal Ministries Department and TED Evangelism Department.

BUC EVANGELISM

Reflecting Hope, Local Evangelism, etc.

Guide Notes

1. To apply for financial support for general evangelism (including but not only, Local Evangelism, Departmental specific outreach etc.) the application form, "*BUC and TED Funding Application*" must be completed in full. The application form can be downloaded from the BUC website at <https://adventist.uk/departments/personal-ministries/> or requested from Anastasia Ross at aross@adventist.uk.
2. Reflecting Hope applications require a different form to be completed which can be downloaded from the BUC website at <https://adventist.uk/departments/personal-ministries/> or requested from Anastasia Ross at aross@adventist.uk.
3. The BUC requires the application to be financially support by a Local Church and the Conference / Mission.
4. The BUC will also consider applications for Conference / Mission level wide projects.
5. All applications must be requested through one of the Departments within each field. Approval from each Departmental level must be confirmed: Local Church, Conference / Mission, and BUC.
6. The relevant BUC Department Director must submit the approved application form to the BUC Personal Ministries Department, who will check the form is completed correctly before it is put on the agenda for the next MFSG meeting for recommendation to the BUC AdCom for approval.
7. If the application is for a Conference / Mission level wide project, the approved application form must be submitted by the Conference / Mission Director or Sponsor to the BUC Personal Ministries Department, who will present it to BUC MFSG for recommendation to the BUC AdCom for approval.
8. A basic report must be submitted online by the project director within twelve months of receiving the funds to the BUC Personal Ministries Department and TED Evangelism Department.

BUC DEPARTMENTS

Guide Notes

1. To apply for financial support for department projects, each department must complete a "*Project initiation Document*" (PID). A PID can be obtained from the BUC Project Manager.
2. PID's must be submitted to the BUC Project Manager for review.
3. After the BUC Project Manager is satisfied that the PID satisfies all the required criteria in line with the BUC Strategic Objectives, the PID can be submitted.
4. The BUC Project Manager will submit the PID to the BUC MFSG for screening and recommendation to the BUC AdCom for approval.